



**Oak Lawn Cemetery and Arboretum**  
 1530 Bronson Road • Fairfield, Connecticut 06854  
 telephone 203.259.0458 fax 203.256.0794

**FOUNDATION/INSCRIPTION ORDER**

Incomplete Orders will only delay Cemetery Processing and Approval.

**A VALID Certificate of Insurance must be on file with the cemetery for any paperwork to be processed.**

Monument Company \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ telephone \_\_\_\_\_

**Location:** Section \_\_\_\_\_ Lot \_\_\_\_\_ Grave \_\_\_\_\_ Price: \$ \_\_\_\_\_

Foundation Size: \_\_\_\_\_

Marker Size: \_\_\_\_\_

\_\_\_\_\_ Applicant's Signature

\_\_\_\_\_ Relationship to Owner

\_\_\_\_\_ Address

\_\_\_\_\_ Date of Burial

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code

\_\_\_\_\_ Original Owner

**A diagram of the monument or marker showing all dimensions, artwork and lettering must appear below.**

**For Lettering Requests Only: Please lay out inscription as it would appear on monument or marker.**

**A copy of this form must be sent to Oak Lawn for approval**

**Please allow ten(10) business days for approval of drawings**

**All orders must be approved before the monument and/or marker are set on above described location.**

**All settings of monuments and markers must be done during regular cemetery hours.**

**DIAGRAM OF PROPOSED MONUMENT/MARKER OR LETTERING TO BE ADDED TO EXISTING MEMORIAL:**

\_\_\_\_\_ Cemetery approval

\_\_\_\_\_ Approval date

\_\_\_\_\_ Installation date