

Established 1865



oaklawnct.com

Foundation and Inscription Order

Please note: Incomplete orders will delay cemetery processing and approval.

A valid Certificate of Insurance must be on file with the cemetery for any paperwork to be processed.

Monument Company: _____ Date: _____

Address: _____ Telephone: _____

Location Section: _____ Lot: _____ Grave: _____

Foundation Size: _____ Marker Size: _____ Price: \$ _____

Applicant's Signature: _____ Relationship to Owner: _____

Name of Deceased: _____ Date of Burial: _____

Original Owner: _____ Address: _____

- **A diagram of the monument or marker showing all dimensions, artwork and lettering must appear below.**
- **For Lettering Requests Only:** Please lay out inscription as it would appear on monument or marker.
- A copy of this form must be sent to Oak Lawn for approval, along with the proper foundation/setting fees, if applicable.

- Please allow ten(10) business days for approval of drawings.
- All orders must be approved before the monument and/or marker are set on above described location.
- **All settings of monuments and markers must be done during regular cemetery hours.**
- **Please print this form and sketch the design in the space below.**

Diagram of proposed monument/marker or lettering to be added to existing memorial:

Cemetery Approval: _____ Approval Date: _____ Installation Date: _____